

# AMERICAN EMBASSY MALABO, Equatorial Guinea

## Vacancy Announcement

No. 2010-023	Date: December 6, 2010	Ref:
Subject:	<b>ELECTRICAL ENGINEER, TEMPORARY NOT TO EXCEED TWO YEARS</b>	
Location:	<b>MALABO - DEPARTMENT OF STATE</b>	
Applicability:	<b>ALL INTERESTED CANDIDATES</b>	

**OPEN TO:** All Interested Candidates  
**POSITION:** FSN-10, Electrical Engineer  
**OPENING DATE:** December 6, 2010  
**CLOSING DATE:** December 20, 2010  
**WORK HOURS:** Full-time; 40 hours/week  
**SALARY:** 20,584,276 XAF p.a.  
In addition to the basic salary, all allowances will be paid in accordance with the Mission Local Compensation Plan.

### NOTE:

- **ALL ORDINARY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.**

The U.S. Embassy in **Malabo, Equatorial Guinea** is seeking to employ a suitable and qualified candidate for the position of **ELECTRICAL ENGINEER**.

### BASIC FUNCTION OF POSITION

The Electrical Engineer shall directly be responsible to the American Electrical Engineer, who is responsible to the Project Director on the New Embassy Compound (NEC) site. The Electrical Engineer will inspect all construction activities within his/her areas of expertise on a daily basis and keep a daily log. The Electrical Engineer recommends approval of plans and technical submittals and assists in developing change orders including preparing cost estimates and scopes of work, and other engineering duties related to construction of the Malabo NEC. She/he shall be capable of working independently and shall provide professional engineering services.

### POSITION REQUIREMENTS

**NOTE:** All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item or the application will not be considered.

1. **Education:** University degree in Electrical Engineering.
2. **Experience:** Ten (10) years experience in construction of electrical systems in buildings is required, at any level. This could include work as at journeyman, project engineer, superintendent or, project manager.
3. **Language Proficiency:** English Level III (very good) Spanish Level IV (fluent).
4. **Job knowledge:** Must have detailed knowledge of electrical building systems and construction methods. Must be able to read US plans and specifications. Knowledge of local building codes and construction practices, testing and commissioning electrical systems in typical buildings is required. Knowledge of US building codes is considered an asset.

5. **Skills and Abilities:** Must be able to use a computer for word processing, spreadsheets, and other applications as required. Able to assist in preparing cost estimates for changes to the construction contract.

**SELECTION PROCESS:** When equally qualified, US Citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is important that the candidate specifically address the required qualifications above in the application.

#### **ADDITIONAL SELECTION CRITERIA**

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current Ordinarily Resident employees with an Overall Summary Rating of Needs improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Currently employed US Citizen EFM's who hold a Family Member Appointment (FMA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
5. Currently employed Not Ordinarily Residents hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment unless currently hired into a position with a When Actually Employed (WAE) work schedule.

#### **TO APPLY**

Interested applicants for this position must submit their applications according to the recommendations below or the application will not be considered:

1. Fill out and submit the U.S. Federal Employment application form (**DS-174**); available at the Embassy Gate and Internet Web site. This form must be completed in English;
  2. Attach other documentation (e. g. essays, certificates, awards, copies of degrees earned) that addresses the requirements of the position as listed.
  3. Indicate position title and vacancy announcement number on the top right corner of the envelope or application form.
  4. If applying by email, indicate the position title and vacancy announcement number on the subject line at the following address: [malaboapplicant@state.gov](mailto:malaboapplicant@state.gov)
- Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application.

#### **SUBMIT APPLICATION TO:**

**Embassy of the United States of America,**

**KM-3 Carretera de Aeropuerto (El Paraíso),**

**Malabo - Equatorial Guinea**

or [malaboapplicant@state.gov](mailto:malaboapplicant@state.gov)

**POINT OF CONTACT:** Tel: (+240) 333-098 895, HR Section

#### **DEFINITIONS**

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permits for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are US Citizen EFM's and EFM's of FS, GS and uniform service members who are eligible for employment under an American USG pay plan,

on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

3. U.S. Citizen Eligible Family Member (USEFM): For purposes of receiving a preference in hiring for a qualified position needs to meet the following criteria:

- Have US citizenship;
- Be at least age 18;
- Be listed as a spouse or dependant on the travel orders of a Foreign, Civil Service or uniformed service member permanently assigned to, or stationed at a US Foreign Service post or establishment abroad with a USG agency that is under COM authority; and either
  - Be resident at the sponsoring employee's or uniform service member's post of assignment abroad, approved safe haven abroad, or alternate safe haven abroad; OR
  - Reside at an Involuntary Separate Maintenance Allowance (ISMA) location authorized under 3 FAM 3232.2

<b>CLOSING DATE FOR THIS POSITION December 20, 2010</b>
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**AN EQUAL OPPORTUNITY EMPLOYER**

The US Mission in Malabo provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.